

KEFW Leadership:

LEVELS AND SYLLABUS 2015-2016

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INTRODUCTION TO KEFWL

Welcome and congratulations on joining King Edward VI Five Ways Leadership programme. We hope you look forward to working with us and in offering your input and effort fully becoming a part of the project.

KEFWL is now in its fifth year and each year has moved from strength to strength. Every year we look to enhance and extend its remit, the main way we do so starts with you, our staff. We strive to constantly improve the training we give, allowing you to offer us more and more in return.

During the course of your time in the Leadership programme, you will receive teaching from our Year 12 and 13 staff, in order to train and prepare you for any future work, within, or outside of the project.

All lessons through the year will take place during Monday Lunchtimes and are compulsory. Any work set should be treated as seriously as school work. Absence from sessions or missing deadlines will be noted and dealt with accordingly.

Many thanks for your time and commitment. We look forward to our time working together.

KEFWL SYLLABUS AND LEVELS

In every training session we aim to hone your skills related to Leadership. The acronym "FIRST" broadly highlights the main skills and ideals to be worked towards.

We aim for you to begin working around Year 11 in our Saturday Master-classes and summer activity weeks, but of course there will be other opportunities along the way.

To accomplish this we must ensure you receive training to the best of our ability, you're learning process and accomplishments will be recorded and kept track of.

LEVELS AND ASSESSMENT SYSTEM

There will be 5 assessments per year, one in each of the main aspects of Leadership. These assessments may be group or individual projects, regardless you will receive marks individually.

MARKING SYSTEM

You will receive two grades, one in achievement and the other in effort, at the end of the topic. The grades received will be used by us as well as yourself, to track your progress and make any necessary improvements or commendations.

DESCRIPTION	GRADE
Exceptional	1
Good	2
Average	3
Poor	4
Unacceptable	5

KEY ASPECTS OF LEADERSHIP

Throughout the year we will always aim to incorporate at least one of “**FIRST**” in our lessons.

Flexibility

Initiative

Reasoning

Speech

Team-work

FIRST

AIMS FOR EACH YEAR GROUP

YEAR 12	YEAR 11	YEAR 10	YEAR 9
Project manage an activity	Initiate, plan and deliver an activity to their peers	Plan and deliver an activity to their peers	Introduction to Leadership
Develop commercial awareness	Introduction to commercial awareness	Analyse situations and information	Problem solving
Lead activities	Analyse situations and information	Apply their knowledge and skills to unfamiliar contexts and situations	Increasing confidence
Learn how to teach	Apply their knowledge and skills to unfamiliar contexts and situations	Listen to others	Leadership role models
Teach other students about business and leadership	Listen to others	Show creativity and understanding of the creative process	Different types of leadership
Apply their knowledge and skills to unfamiliar contexts and situations	Initiate creativity and understanding of the creative process	Present information effectively	Apply their knowledge and skills to unfamiliar contexts and situations
Leas creativity and understanding of the creative process	Present advanced information effectively and appropriately	Communicate effectively in writing, verbally and visually	Show creativity and understanding of the creative process
Present information and lessons	Communicate effectively in writing,	Initiate and develop ideas	Communicate effectively in

effectively	verbally and visually		writing, verbally and visually
Communicate effectively in writing, verbally and visually	Initiate and develop ideas	Understand the aim of an activity and achieve the aim	Initiate and develop ideas
Initiate and develop ideas	Understand the aim of an activity and devise a method to achieve the aim	The importance of prioritising	How to prioritise
Develop an appropriate strategy and work plan to focus achieve the aim of activities	Making judgements about priorities	Time management	Time management
Time management	Time management	Understand what is meant by 'quality services with a focus on the customer'	Planning
Offer quality services with a focus on the customer	Develop a practical understanding of 'quality services with a focus on the customer'	Planning	Negotiation skills
Planning	Planning	Negotiation skills	Self-motivation
Negotiation skills	Negotiation skills	Motivate others and self	Work with a diversity of people
Motivate others	Motivate others and self	Can do attitudes and what this mean	
Work logically and effectively within a business environment	Can do attitudes and what this mean	Work with a diversity of people	
	Work effectively within a business environment		

